

Placement Plan

Date:

Name of client:

Name of key-worker:

Date of admission:

The following sections should include relevant aims and objectives. They should be devised in consultation with and agreed upon by the client and key-worker.

Accommodation

(This section should include details of future plans concerning accommodation for the client and outline how this will be achieved)

Health

This section should include details of the clients physical and mental health - current treatment and needs)

Employment/Education/Training:

(This section should include the clients aspirations and outline how this will be achieved)

Budgeting

(This section should include any debt or money management issues and supports required)

Legal and addiction history

(This section should include any current supports required)

Hygiene

Interest/Hobbies

Signed (Client)

Signed (Key-worker(s))

Date:

Edel House - Placement Plan Amendments

Amendment

Signed (by client) _____

Signed (by key-worker(s)) _____

Date: _____

Amendment

Signed (by client) _____

Signed (by key-worker(s)) _____

Date _____

Edel House - Placement Plan

A placement plan is a formal plan for each client's placement in Edel House which identifies individual needs, targets, supports required etc.

- All placement plans should be developed and agreed upon by the client and her key-worker as soon as possible after the admission date.
- It is a condition on admission to Edel House that a person contract to participate in key-working and therefore, the development of a placement plan.
- It is important that all plans respect clients autonomy as well as prioritising their self determined needs. Emphasis should be placed on the need to develop clear, timely and realistic goals.
- All clients should read and sign their plan and any amendments that are made to it.

NOTE: See assessment process prior to the development of a placement plan.

Edel House - Review of Placement Plan

- Reviews of placement plans range from every week/every fortnight - depending on the needs of the client. Reviews are attended by the client, her key-worker (if possible) and senior staff/manager.
- It is important to note at this point that if there are other agencies working with the client - for example; social worker, community psychiatric nurse etc, that this person(s) be invited to attend all reviews. This will encourage positive co-ordination of services and active case management.
- However, if the client is U-18, there is an expectation that their social worker attend all reviews.
- It is the responsibility of the key-worker to take the role of chairperson at each review.
- Each point/target of the clients placement plan is reviewed or amended (if necessary). Other identified targets may also be added to the placement plan.
- Minutes of all reviews are recorded and a copy of same put in the client's file and a copy given to the client.
- Data collection: The client is asked at each review for their input on the service, their experience of the service and what, if anything we could do differently to improve the clients stay. This information is recorded on a specific data collection review form.
- The client should sign the 'Review Record Sheet' to confirm attendance.

Edel House - Placement Plan for children

[This form is only relevant to mothers with a child/children]

Education

(This section should include schools, homework club and other needs and supports required).

Health

Hobbies/Interests

Other issues to be addressed (if any)

Signed (by client)

Signed (by key-worker(s))

Date
